



# TAHOE WOMEN'S COMMUNITY FUND

P.O. Box 18069; South Lake Tahoe, CA 96151;(530) 494-9856,  
A Fund of the El Dorado Community Foundation; fax 888.404.6855  
[tahowomensfund@gmail.com](mailto:tahowomensfund@gmail.com)

Giving Together for our Community

Date: February 1, 2018

To: Nonprofit Organizations 501(c) (3), Schools, Churches, and Service Organizations Serving the South Shore of Lake Tahoe

From: The Tahoe Women's Community Fund

Subject: **IMPACT GRANT categories:**  
**Mental Health and Wellness**  
**Education and Literacy**  
**Community and Environment**

We are pleased to inform you of funding opportunities available from the Tahoe Women's Community Fund, an affiliated fund of the El Dorado Community Foundation. A total of **\$18,000** will be awarded in the member-chosen Impact Grant Areas listed above.

Each grant application (RFP) will be allowed to request **up to \$3,000**.

**Deadline grants submission: Monday, February 26, 2017 5:00 pm**  
**Electronic submission preferred**

## **REQUEST FOR PROPOSAL GUIDELINES**

Funding is available to nonprofits on the South Shore of Lake Tahoe. If an organization applying for a Tahoe Women's Community Fund grant is operating under the 501 (c)(3) (nonprofit) status of another "sponsoring" organization, the "sponsoring" organization must be established and operating in El Dorado County (Eastern Slope) or Douglas County (Tahoe area). *This does not apply to nonprofit organizations that are nationally or internationally based.*

After receiving one grant, an organization must "sit out" from the grant process for one (1) year. Thus, if you received any grant from TWCF in 2017, your organization is ineligible to apply this year.

Your grant proposal must be submitted using font size 12 Times New Roman (black). Please do not include letters of recommendation or any other support documentation.

Please attach a copy of your 501(c)(3) Letter of Determination from the IRS to your proposal, if applicable.

\*\*\* On the application page, include a one-paragraph **Project Summary** (a total of 100 words or less) describing your grant/project. If chosen, your description will be included on our member ballot for a vote.



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**THIS IS A VERY IMPORTANT PART OF YOUR APPLICATION! PLEASE BE CLEAR AND CONCISE** and be sure to include the name of your organization, the project description and the amount requested in this summary.

Submit your proposal using one of the following methods:

**Email:** [tahoewomensfund@gmail.com](mailto:tahoewomensfund@gmail.com)

Or

**Mail:** Tahoe Women's Community Fund  
P. O. Box 18069  
South Lake Tahoe, CA 96151

**Electronic submission is preferred and a PDF format is recommended. When you email your entry, please be sure you receive a reply (within 48 hours) that it has been received by TWCF!**

If you have any questions, please contact Sara Pierce, Grants Committee Chair, by email at [tahoewomensfund@gmail.com](mailto:tahoewomensfund@gmail.com).

## Complete Grant Package

1. **Application page (includes 100 word Project Summary (see above) and Amount Requested)**
2. **501(c)(3) IRS Letter of Determination (Nonprofit status), if applicable.**
3. **Up to two pages responding to the following questions:**
  - a) What is the program/project description?
  - b) Who will benefit from this program/project and what community need would be met?
  - c) Identify the measurable objectives for your proposed program/project, including the number of people to be served.
  - d) What are the anticipated accomplishments and time frames?
  - e) Provide a narrative description of how the money will be spent.

The Grants Committee will score the sections of your grant. The Grants committee will select the top **SIX (6)** scoring grants (see attached rubric) of each Impact Area and these will be voted on by the members of the Tahoe Women's Community Fund.



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## Application Cover Page

**Impact Grant:  
Mental Health and Wellness  
Education and Literacy  
Community and Education**

Area of Impact (choose ONE of the above)\_\_\_\_\_

Organization's  
Name\_\_\_\_\_

Address\_\_\_\_\_

Contact Person\_\_\_\_\_ Title\_\_\_\_\_

Phone Number\_\_\_\_\_

Email\_\_\_\_\_

Sponsoring Organization, if applicable\_\_\_\_\_

Amount being requested \$\_\_\_\_\_ (up to \$3000)

### Project Summary

In one paragraph (100 words or less) describe your program/project. If chosen, your description will be included in our member ballot to go out for a vote. (Be sure to include the name of your organization, the project description and the amount requested in this summary.)



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## Impact Grant Proposal

Use this form to answer the following questions in two (2) pages or less.

1. What is the program/project description? Is this project new or existing?
2. Who will benefit from this program/project and what community need would be met? How will this project address the root causes of one of our greatest community problems? What community partnerships will this project build?
3. Identify the measurable objectives for your proposed program/project, including the number of people to be served.
4. What are the anticipated accomplishments and time frames?
5. Provide a narrative description of how the money will be spent.



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## Giving Together for our Community

SAMPLE RUBRIC						Total Score:	_ / 18
Organization Name:							
Project Name:							
<b>1) Need for the project</b>							
	The proposal addresses a very important community need						3
	The proposal addresses a community need of moderate importance						2
	The proposal addresses a need of less importance for our community						1
<b>2) Measurable Objectives &amp; Activities/Numbers of Individuals Served</b>							
	The proposal has strong measurable objectives and well explained activities.						3
	The proposal has measurable objectives and has activities explained.						2
	The proposal has objectives, but they aren't easily measured and/or activities are unclear.						1
	The proposal will benefit a large number of people.						3
	The proposal will benefit a moderate number of people.						2
	The proposal will benefit a small group of people.						1
<b>3) Organizational Experience/Mission of Organization</b>							
	The organization has significant experience providing services in this area of need.						3
	The organization has some experience providing services in this area of need.						2
	The organization has little or no experience providing services in this area of need.						1
	The proposal is a very good fit with the organization's mission and goals.						3
	The proposal is a moderately good fit with the organization's mission and goals.						2
	The proposal barely fits the goals and mission of this organization.						1
<b>4) Capacity Building</b>							
	The proposal includes all elements of a catalyst for change, will serve the community well and build strong partnerships for long-term impact.						3
	The proposal includes many elements of a catalyst for change, will serve the community fairly well and should build useful partnerships.						2
	The proposal has a few elements of a catalyst for change, should serve the community and may or may not build strong partnerships.						1